



Camera Contract/Agreement

2019-2020 School Year

This contract must be read and filled out completely in order to check out and use a Treasure Coast High School Camera/Lens. Student and parent/guardian must understand and agree to the following in regard to using a school issued camera.

1. **Photography 1/Yearbook** students may only check out a camera for 1 day and it must be returned the following school day. If said student is absent the following day, that student must make arrangements for the return of the camera the following day (parent drop off or another student to drop off). Violation of this policy will forfeit the ability to check out a camera in the future.
2. **AICE** Student students may check out a camera for the entire school year.
3. If damage occurs to a camera while in the students' possession:
 - a. Student must let teacher know right away. If it is minor and can be fixed by the teacher, then no charges will occur.
 - b. If the damage is beyond simple repair, student/parent must replace camera or have it repaired (in most cases, replacing is the least expensive). No other camera will be checked out to student until broken camera is taken care of.
 - c. If student/parent refuses to repair/replace, student will be placed on **obligation list** and will not be able to graduate until repaired or replaced.
4. If stolen while in the students' possession, on or off campus, student/parent must replace the camera or provide a payment for replacement. **Cameras are valued at approximately \$700. with case and lens.**
5. Cameras will only be checked out to current students in classes that use the cameras. Cameras will not be checked out to a friend for a current student... In other words, you may not send another student to check out a camera for you.
6. Cameras will not be checked out on holidays. If a student checks out a camera shortly before holidays to finish a project and does not return before the holiday, camera must be returned upon return from holiday and student will no longer be able to check a camera out.
7. Students must provide their own SD card to operate the camera.
8. Student must recharge battery and clean camera before returning.

I, _____ and _____ have full read this contract
Student printed name *Parent/Guardian printed name*

and understand the policies that are set forth for camera use at Treasure Coast High School. I promise that I will abide by these policies.

Student Signature: _____

Parent/Guardian Signature: _____